

Important circular (21)
Hong Kong Watch & Clock Fair 2025
&
Salon de TIME 2025

To ensure that exhibitors can obtain the exhibitor badges before the show and save queuing time, we encourage exhibitors to redeem their e-badges as soon as possible.

為確保參展商於開展前能取得入場證，且節省排隊時間，本局鼓勵參展商盡快換領您的電子入場證。展商可根據以下簡單步驟換領電子入場證

HOW TO GET YOUR EXHIBITOR E-BADGE – Step-by-step Instructions

如何取得參展商電子入場證 – 詳細步驟說明

Video Instructions 教學短片：

Link 連結	English 英語	Cantonese 廣東話	Mandarin (YouTube) 普通話	Mandarin (Xiao e) 普通話 (小鵝通)
QR Code 二維碼				

HOW TO GET YOUR EXHIBITOR E-BADGE - Flow

如何取得參展商電子入場證 – 簡化程序

****Your Exhibitor Account is the one you used for booth application.**
****參展商登入帳戶為您於申請展位時使用的帳戶**



Exhibitor - Core Staff

(Administrator /
Holder of the Exhibitor Account)

參展商 - 核心員工

(公司代表 / 參展商登入帳戶持有人)

- 1 Download app
下載應用程式
- 2 Login exhibitor account
登入參展商帳戶
- 3 Manage exhibitor e-Badge
管理參展商入場證
- 4 Send QR Code to Other Staff
發送二維碼予其他員工



Exhibitor - Other Staff

(Staff who do not have the
Exhibitor Account)

參展商 – 其他員工

(沒有參展商登入帳戶之員工)

- 1 Download app
下載應用程式
- 2 Scan redemption QR code
掃描領取入場證二維碼
- 3 Redeem exhibitor e-Badge
取得參展商電子入場證

HOW TO GET YOUR EXHIBITOR E-BADGE – Download HKTDC Marketplace App

如何取得參展商電子入場證 – 下載 HKTDC Marketplace 程式

Available in below app stores:
可於以下應用商店下載：



[Apple App Store](#)
(iOS)



[Google Play Store](#)
(Android)



[百度](#)



[360手机助手](#)



[华为应用商店](#)

(以上適用於中國內地安卓手機用戶)

CORE STAFF / ADMINISTRATOR - Login and Redeem e-Badge

核心員工 / 公司代表 – 登入並領取電子入場證



1 Login exhibitor account
登入參展商帳戶

2 Click e-Badge button
點擊電子入場證

3 Click Exhibitor e-Badge
點擊參展商入場證

4 Click Manage Exhibitor e-Badge
點擊管理參展商入場證

5 Input passcode (PIN)
輸入識別碼 (PIN)

6 Select your own e-Badge
選擇自己的入場證

7 You can access the fairs by the verified e-Badge
憑已驗證的電子入場證入場

Hall Admission
入場

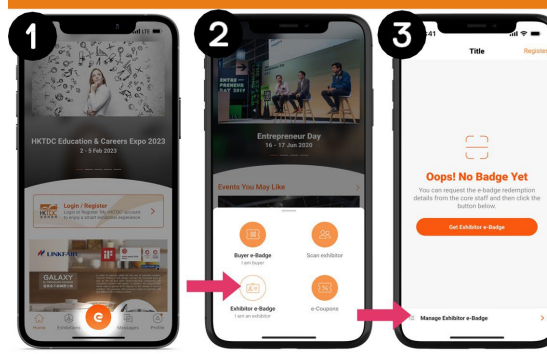
****Your Exhibitor Account is the one you used for booth application.**
****參展商登入帳戶為您於申請展位時使用的帳戶**

****The passcode has been sent to your email used for booth application.**
****密碼已於較早前發送至您的電郵**

***Please note that each device (e.g. mobile phone) can only redeem one badge.**
***請注意，每台電子設備（如手機）只能兌換一個工作證。**

CORE STAFF / ADMINISTRATOR – Manage or Share Redemption QR Code to Other Staff

核心員工 / 公司代表 – 管理或分享領取入場證的二維碼予其他員工



1 Click e-Badge button
點擊電子入場證

2 Click Exhibitor e-Badge
點擊參展商入場證

3 Click Manage Exhibitor e-Badge
點擊管理參展商入場證

Two options to share the redemption QR code to other staff:
透過以下兩個途徑分享領取入場證的二維碼予其他員工：

Option 1 方法一
Copy the link of redemption QR code web page
複製領取入場證網頁的網址

Option 2 方法二
Open the link of redemption QR code web page
打開領取入場證網頁的網址

Take screenshot of this page
截圖此頁

Manage Exhibitor e-Badge
管理參展商電子入場證
Release e-Badge from the redeemed user / device.
Then the badge will become available again.
回收入場證：入場證會從現時用戶中移除，該入場證可以讓其他用戶重新領取

****Other staff would also need to enter the PIN when downloading the e-badge, please send it separately to them.**
****其他員工下載入場證時亦需要輸入識別碼(PIN)，請單獨發送予他們。**

OTHER STAFF - Login and Redeem e-Badge

其他員工 – 登入並領取電子入場證

Option 1: Open redemption web page link

方法一：打開領取入場證網頁的網址

Open the link of redemption QR code web page and click **Get Exhibitor e-Badge**
打開領取入場證網頁的網址並點擊領取電子入場證



1



2



3



4

Input passcode (PIN)
輸入識別碼 (PIN)

****Please obtain the PIN from your company's administrator**
****請向您的公司代表獲取識別碼(PIN)**

*** Please note that each device (e.g. mobile phone) can only redeem one badge.**
*** 請注意，每台電子設備 (如手機) 只能兌換一個工作證。**

You can access the fairs by the verified e-Badge
憑已驗證的電子入場證入場



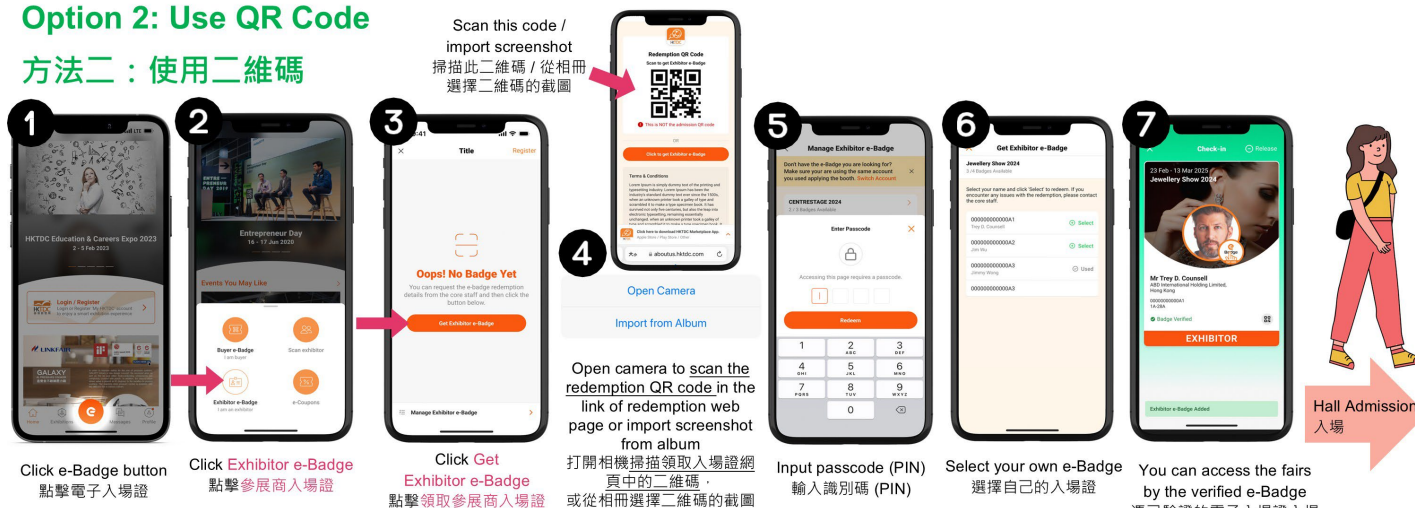
Hall Admission
入場

OTHER STAFF - Login and Redeem e-Badge

其他員工 – 登入並領取電子入場證

Option 2: Use QR Code

方法二：使用二維碼



****Please obtain the PIN from your company's administrator**
****請向您的公司代表獲取識別碼(PIN)**

***Please note that each device (e.g. mobile phone) can only redeem one badge.**
***請注意：每部電子設備(如手機)只能兌換一個工作證。**