

Travel Sponsorship Enquiry Form

Please complete and return this form with your **business card copy** to correspond Email on or before **30 July 2026 (Thursday)**. We will send the travel sponsorship details to you upon approval.

For enquiry, please contact Ms. Cathy Sin at Tel: (852) 2240 4827 or Email: hkwatch.visitor@hktcdc.org

Buyer Information

Full Name (as shown on passport): ☐ Mr ☐ Mrs ☐ Ms:

Company Name:

Title:

Office Address:

Country:

Mobile:

Office Telephone:

Office Email:

Company Website:

Nature of Business:

- | | | | |
|--|---------------------------------------|--|---|
| ☐ Buying Office | ☐ Importer | ☐ Wholesaler | ☐ Retailer with _____ stores |
| ☐ Import Agent | ☐ Exporter | ☐ e-Tailer | ☐ Chain / Department Stores |
| ☐ Distributor | ☐ Manufacturer | ☐ Others, please specify: _____ | |

Terms & Conditions

1. Your company and you MUST be an OVERSEAS TRADE BUYER for above-mentioned fairs, and complete the Customised Buyer Programme onsite in order to claim the above sponsorship programme.
2. The above-mentioned fairs are open for business visitors aged 18 or above only.
3. Exhibitors of above-mentioned fairs are not eligible for the Travel Sponsorship Programme.
4. The Travel Sponsorship is offered to **Pre-approved overseas trade buyers** only.
5. If your company or you have applied for the Hotel Sponsorship Programme or any other buyer sponsorship programmes of concurrent fair(s), this application will not be processed.
6. Each company is entitled to ONLY ONE OFFER OF TRAVEL REIMBURSEMENT. This offer is available on a first come, first served basis.
7. If your company information is not the same as on the travel reimbursement application form; or the company information provided is incorrect, HKTDC reserves the rights to void this sponsorship without prior notice. Any expenses incurred will be settled on your account.
8. Your company information and personal particulars must be identical to the information on your application form, business card and passport.
9. You must show up at the designated fair and complete a buyer survey when collecting the Travel Reimbursement Voucher at the "Buying Mission Service Counter". The person collecting the Voucher and the stamps must be the same person applying for this programme.
10. Applications without attaching a photocopy of the applicant's business card will not be processed.
11. Your application is subject to review by HKTDC. Once your application has been approved, we will send the acknowledgement letter to you within 5 working days.
12. The original copy of acknowledgement letter, passport with landing slip, business card, boarding pass and e-ticket receipt MUST BE presented upon the reimbursement collection. The HKTDC reserves the right to reject any reimbursement requests should there be any informational discrepancies on the passport, landing slip, boarding pass and e-ticket receipt.
13. The HKTDC reserves the rights to vary the terms and conditions, change or terminate the sponsorship programme without any prior notice. In case of any dispute over the programme, the decision of HKTDC shall be final and binding.

By completing and signing this form,

- I agree that the above information may be used by the Hong Kong Trade Development Council (HKTDC) for incorporation in all or any of its database for direct marketing and business matching (and may therefore become available to the public within and/or outside of Hong Kong for use by them), and for any other purposes as stated in the Privacy Policy Statement (available at <http://www.hktcdc.com/mis/pps/en>). I confirm that I have the consent of each individual's name in this form to release their personal data for the purposes stated herein.
- I am admitted to the Fair on condition that I abide by the Visitors' Rules and Regulations set by the HKTDC. I also agree to receive admission badges to HKTDC events in future.

☐ I would like to continue to be part of the HKTDC's contact list and be informed of the latest market intelligence and business opportunities. [This box is solely for European Union ("EU") / European Economic Area ("EEA") customers as required by the relevant data protection law in the EU.]

Name _____ Signature _____ Date _____

If you do not wish to receive any promotional materials from the Hong Kong Trade Development Council via fax, please contact us at tel [852-1830668] or complete the following information and return at fax [852-28034198]/email [databank@hktcdc.org].